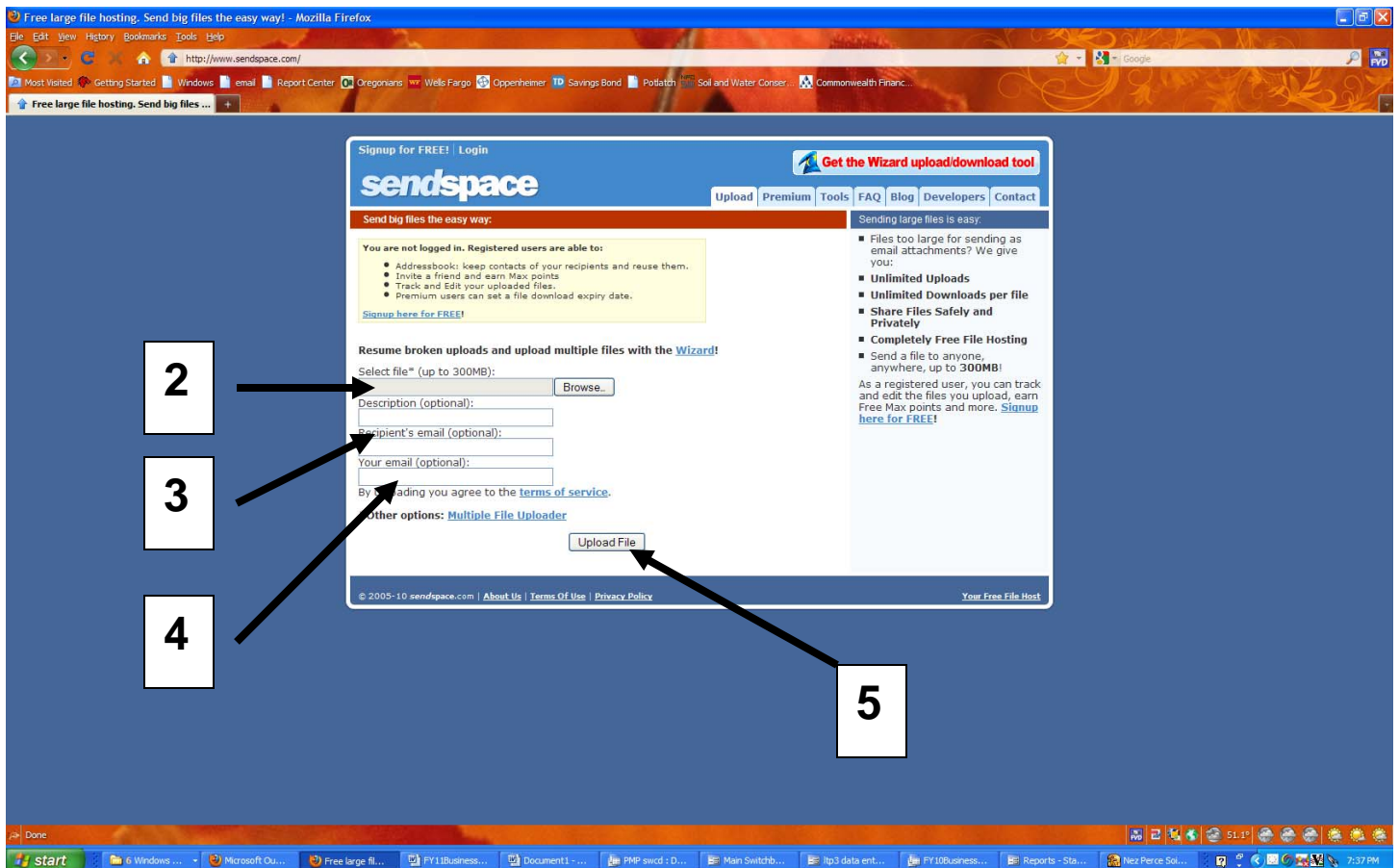


# How to Use Sendspace program

Sendspace is a free file transfer program that is used to transfer large files over the internet.

Steps.

1. Go to [www.sendspace.com](http://www.sendspace.com). You should get a screen that looks like:



2. Select the browse tab and go to the directory on your computer where the file is located. Double click on the file name that you wish to transfer.
3. Enter in the recipient's email address.
4. Enter in your email address.
5. Select the Upload File button.

Both the recipient and the sender receive an email letting them know there is a file for them. The recipient follows the instructions in the email they receive to download the file.

Instructions by: Nez Perce Soil and Water Conservation District