The Nez Perce Soil and Water Conservation District (NPSWCD) is soliciting statements of interest and qualifications from consultants for archeological services. Archeological services include, (but not limited to) conducting Level I Record Searches, Level II Sample Surveys, and Level III Intensive Surveys to identify and document (maps, descriptions, GIS, project limits, findings) areas of potential effect associated with land improvement projects in compliance with the requirements of the State Historic Preservation Office (SHPO), the Tribal Historic Preservation Office (THPO), and the National Environmental Policy Act (NEPA).

The purpose is to develop a list of qualified consultants for which the NPSWCD will enter into a Pre-Qualified Consultant Retainer Agreement for the calendar years of 2018-2020. The Retainer Agreements are an indefinite-quantity agreement. Any work orders issued during the term of these Agreements and not completed within that period will be completed within the time specified in the work orders.

If interested, the consultant must submit a letter of interest, resume for qualified professional staff, and provide 3 past project references (see Past Performance and reference fillable form) electronically in pdf format to npswcd@co.nezperce.id.us.

The NPSWCD requires that all consultants maintain the following insurance written by a carrier admitted in the State of Idaho.

1. General Liability
2. Workers’ Compensation
3. Automobile
4. Professional Liability (Errors and Omissions).

In addition, the NPSWCD requires that all consultants provide the following:

1. W-9
2. Workers Compensation Certificate
3. NPSWCD confidentiality agreement

Ranking Criteria includes, but is not limited to: Experience, Past performance evaluations, Quality of past work, personnel qualifications, ability to perform work within time constraints, costs, organization, Local presence AND Professional Licensure.

The NPSWCD reserves the right to solicit proposals from only those consultants that demonstrate required qualifications and experience.

Statements of Interest and qualifications received by October 1, 2018 will be processed for consideration by November 30, 2018. Statements of interest and qualifications received after October 1, 2018 will be processed if a qualified consultant is not selected from the initial pool of applicants.